

VACATION BIBLE SCHOOL (September 2020)

Purpose

To provide a short-term (typically one week) focused Summer ministry which encourages individual spiritual growth, and strengthens church and community relations.

Organization

Two VBS directors serving a one-year term. Positions are recommended by the Nominating Committee and elected by the Church.

Responsibilities

- Coordinate VBS dates and activities.
- Evaluate, select, and order VBS literature.
- Enlist VBS workers.
- Plan and coordinate the week's schedule for each age-group (worship, teaching, crafts, music, recreation, meals, and commencement program).
- Develop promotional methods to encourage church and community attendance (decorations, posters, flyers, skits, newspaper ads, etc.).
- Develop plan for all safety concerns to ensure the well-being of all persons participating (first aid kit, registration forms with child's name, address, phone number, parents' names, necessary medical information, and emergency contact).
- Schedule workers' meetings to communicate VBS theme, registration process, safety issues, promotional activities, decorations, and any other concerns. Distribute/review class literature and schedules.
- Develop follow-up program for personal commitments and unchurched visitors in cooperation with the Pastor.
- Submit annual budget request to Stewardship Committee.